

<b>Instructor:</b>	<b>Don Wessels, PMP</b>
<b>Date &amp; Time:</b>	<b>Wednesday, Thursday &amp; Friday, November 10 - 12, 2009</b> 8:30 am to 4:30 pm
<b>Location:</b>	Belmont @ Cool Springs The Dover Centre 117 Seaboard Lane, Suite F-170 Franklin, TN 37067
<b>Cost:</b>	\$750 per PMI Member / \$810 per Non-Member
<b>PDUs:</b>	<b>21</b> Professional Development Units (PDUs) will be given for participation in this seminar.
<b>Enrollment:</b>	Register at: <a href="http://www.pminashville.com">http://www.pminashville.com</a> Or contact <a href="mailto:education@pminashville.com">education@pminashville.com</a> for more information

### **Course Description:**

This course provides a sound foundation in project management concepts and lays the groundwork for future, advanced studies. Project Management Principles will equip a participant with the techniques to effectively manage small, low-risk projects. The course is organized around the basic principles of project management, from project definition to project close-out.

### **Course Objectives**

By the end of this course, you will be able to:

- Explain fundamental project management concepts
- Develop a project charter
- Create a team operating agreement
- Develop a project management plan
- Create a communications management plan
- Develop a work breakdown structure
- Create a realistic schedule
- Complete project activities given a project budget
- Prepare for change to a project baseline
- Develop a risk plan
- Develop a performance measurement baseline
- Monitor and report project status
- Close out a project and capture lessons learned

### **About the Instructor**

Don J. Wessels, PMP, is an Associate Director for Professional Development with the PMI IS SIG and a Senior Consultant with Management Concepts, Project Management Division, headquartered in Vienna, Virginia, USA. Mr. Wessels has over 25 years experience as a Project Management consultant, trainer, and public speaker. He facilitates Project and Program Launches, conducts Project Management Assessments, and assists clients in establishing Project Management Methodologies and Project Management Offices.